भारतीय कपास निगम लिमिटेड

(भारत सरकार का उपक्रम - वस्त्र मंत्रालय) शाखा कार्यालय, हुबली.

THE COTTON CORPORATION OF INDIA LTD.

(A Government of India Undertaking - Ministry of Textiles)

(एक मिनीरत्न कंपनी - A Mini Ratna Company)

3rd Floor, W.B. Plaza, New Cotton Market,

HUBLI – 580029, KARNATAKA.

Ph: 0836 – 2356353/357, Fax 0836-2251960

E-MAIL: hubli@cotcorp.com Website: www.cotcorp.org.in

Ref: CCI/HBL/IT/AMC(UPS)/2021/765 Date: 05-10-2021

Tender Notice for providing Annual Maintenance Contract(AMC) for 2 sets of 5 KVA UPS

The Cotton Corporation of India Ltd, Hubli invites sealed tenders from reputed authorized UPS dealers / Manufacturers who are having Head Quarter / Branch Office & Support office located in Hubli for "**Providing Annual Maintenance Contract for 2 sets of 5 KVA UPS (Make: NUMERIC)**" installed at CCI branch office hubli for a period of two years from the date of work order. The tenderers may obtain the tender form at our office on all working days during working hours upto **12.00 pm on 18.10.2021**. The tenderer can also download the detailed tender document in PDF format from the Coproation's website www.cotcorp.org.in or Govt website www.eprocure.gov.in. No modifications should be done in tender document.

The tender form duly filled along with necessary documents should be submitted in envolope superscribing **"Tender for providing AMC Service for 5 KVA Numeric UPS (2 NO'S)"** addressed to the Deputy General Manager at the above mentioned address to reach latest **18.10.2021 upto 03.00 pm** and tender shall be opened on the same day **at 03.30 pm** in presence of the tenderers who may wish to remain present.

Dy. General Manager

THE COTTON CORPORATION OF INDIA LTD, HUBLI

Tender Notice inviting Tenders for providing Annual Maintenance Contract of 5 KVA UPS (2 No's, Make: NUMERIC) for a period of Two years

1	Whether the Vendor has a functional office in Hubli with help desk facility. Please mention "Yes" or "No" (Only those who are having functional office in Hubli city limits should apply)	
2	i) Name of the Tenderer Firm	
	ii) Whether Manufacturer or Authorized dealer	
3	Date of Establishment	
4	Contact person with Designation	
5	Address of the Main Business Office	
6	Complete address of Functional Office located in Hubli city limits along with Telephone no's. / Mobile No / Fax No. and Email ID	
7	Whether Proprietorship, Partnership Firm, or Company (Please attach proof of documents with duly self-attested such as Certificate of Incorporation, Partnership deed etc.)	
8	Provident Fund Number allotted by Regional Provident Office, if applicable. Copy of the same to be attached	

<table>
<tr><td rowspan="5">9</td><td colspan="4">Name(s) of the Public Sector/Govt. Organizations (state/central) to whom similar services have been provided by the firm (Please attach the Service Certificate from Govt. Office/Public Sector)</td></tr>
<tr><td>Sl.No.</td><td>Name of the State/Central Govt. Organization / PSU to whom the AMC (UPS) service has been given so far</td><td>Period of Contract</td><td>Remarks if any</td></tr>
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<tr><td></td><td></td><td></td><td></td></tr>
<tr><td></td><td></td><td></td><td></td></tr>
<tr><td>10</td><td colspan="2">PAN No
(Self-attested copy should be attached with technical bid)</td><td colspan="2"></td></tr>
<tr><td>11</td><td colspan="2">GST Registration Number
(Self-attested copy should be attached with technical bid)</td><td colspan="2"></td></tr>
</table>

Signature of the Tenderer:

Name of the Tenderer:

Address Stamp:

Telephone / Mobile No.:

THE COTTON CORPORATION OF INDIA LTD, HUBLI

Terms & Conditions of Tender Notice for providing Annual Maintenance Contract (Comprehensive) of 5 KVA UPS (2 No's, Make: NUMERIC) for a period of Two years

1. Tender should be given only by those bonafide firms who are dealing with the product/maintenance of UPS etc.

2. The tenderer should have funcitonal office with adequate supporing staff at Hubli city and ready to support for best onsite Manitenance of 5 KVA Numeric UPS (2 No's) installed at The CCI Ltd, Branch Office, Hubli.

3. The tender is comprehensive and the Rate quoted must be firm and final and shall remain constant throughout the period of contract and shall not be subject to any upward modifications what so ever and the rates are to be quoted inclusive of all taxes except GST only.

4. Tenderers must submit the tender document to THE DY. GENERAL MANAGER, THE COTTON CORPORATION OF INDIA LTD., 3rd Floor, W.B. Plaza, New Cotton Market, Hubli – 580029 on or before the due date and time specified in the tender notice, as under:
   - Envelope A : Sealed Envelope "A" marked as "Bid – I (Technical BId)" on the envelope which should contain Technical Bid, Singned copy of Terms & Conditons and other necessary documents if any.
   - Envelope B: Sealed Envelope "B" marked as "Bid-II (Financial Bid)" on the envelope should contain only Financial Bid (Price Quotation).
   - Envelope C: Sealed Envelope "C" should contain Envelope "A" and Envelope "B" duly superscribing "Tender for providing AMC Service for 5 KVA UPS (2 No's, Make: Numeric)".

   Note: Each envelope should contain the name and address of the Vendor.

5. The valid GST Registration number & PAN card required to be submitted with technical bid duly self attested.

6. The tenderer should have minimum three years of experience in maintenance of 5 KVA UPS, Batteries and its allied works. The tenderers having adequate experience shall only be considered.

7. The contract will be awarded for a period of two years from the date of work order. The CCI reserves its right to cancel the AMC service at any time before completion of the period without any prior notice, if the service is not found to be satisfactory and no charges / payment shall be paid thereafter.

8. The successful bidder should have necessary tools & spare parts to maintain UPS and its batteries in proper manner. During AMC period, if any parts of UPS are found not working, such parts / spares should be replaced at their cost except for batteries. Cost of all spares that are to be replaced in the UPS systems will be covered under this comprehensive annual maintenance contract. The successful bidder shall have to take care of UPS systems and batteries in exigencies that may be encountered promptly.

9. Maintenance contract shall consist of frequent maintenance with any no. of breakdown calls as per complaint lodged. The concerned resident engineer have to attend the calls on same the day at our office premises within two hours of complaint lodged. Also, the problem has to be resolved immediately for which complaints have been lodged and the office work should not be hampered.

10. The calls may be attended on same day if complaints lodged earlier or otherwise it should be attended subsequent day without fail. The complaints / calls if not attened in required time, the Corporation reserves its right to cancel the contract immediately without any prior notice.

11. Apart from emergency breakdown calls, your UPS Expert should visit our Branch Office at least once in a month for regular & proper checkups of UPS and batteries to ensure its good working condition, even if there is no complaint. However, your maintenace person have to visit our office twice in a month for blowing work in internal / external of UPS and batteries, during AMC period.

12. Interested parties may visit our Branch Office to inspect the installed UPS and batteries before submitting the tender. If the party does not visit our office, it shall be presumed that party has visited the site and ready to provide the AMC services for UPS and batteries installed at our office premises.

13. In case the tender awarded party fails to comply with the terms & conditions of the tender they will be blacklisted.

14. The Financial Bid i.e. BID-II shall be opened in respect of those tenderers who qualified in technical bid.

15. The quoted AMC rates should be inclusive of all applicable taxes and levies except GST. The payment shall be made on half yearly basis (once in 06 months) after successful completion of the such period and on receipt of the bill after deduction of TDS at applicable rates. No extra charges will be paid other than the rates finalized in the tender.

16. The tenderer should sign & put seal on each page of the tender form and check once thoroughly before submission of the tender.

17. Tenders containing false / incomplete / over writing / conditional bidding and inadequate information are liable to be rejected.

18. The Corporation reserves its right to accept or reject any tender or all the tenders without assigning any reason thereof.

19. In case of any dispute, the Corporation’s decision shall be final & binding to all.

I / We do hereby agree to abide by the above Terms & Conditions of the Tender.

Signature of the Tenderer :

Name of the Tenderer :

Address Stamp:

(TO BE SUBMITTED IN THE LETTER HEAD OF THE FIRM)

BID – II
(FINANCIAL BID)

To

The Dy. General Manager,
The Cotton Corporation of India Ltd,
Hubli.

Sub: Financial bid of tender for providing Annual Maintenance Contract of 5 KVA UPS (2 No's, Make: NUMERIC) for a period of Two years

We would like to offer our lowest rates for your tender valid for 2 years as given below:

Sl. No.	Description of the Item	Qty.	Rate per unit for 2 years (In ₹.) (Comprehensive)	Total Amount (In ₹.)
1	5 KVA UPS System (Make: NUMERIC) with DC power pack Sl. Number of UPS: a) I190201790 b) I190201791 Date of Installation: 03.06.2019	UPS 02 no's		

Total Rupees in words_____

Declaration

The rates quoted above are as per tender terms & conditions of the tender and it is included all the charges, levies and all applicable taxes except GST only.

Signature of the Tenderer:

Name of the Tenderer:

Address Stamp:

DECLARATION OF THE AUTHORIZED SIGNATORY
(to be attached with technical bid)

Tender for Providing Annual Maintenance Contract (AMC) for 2 sets of 5 KVA UPS

I/We,_____
_____(Name of the authorized person) wish to sign in the Annual Maintenance Contract (AMC) for 2 sets of 5 KVA Numeric UPS installed at The Cotton Corporation of India Ltd, Branch Office, Hubli and to maintain with proper & good condition for the required AMC period.

Also, I/We hereby declare that, I/We have read all the terms & conditions mentioned in the AMC tender notice and we abide the all accordingly.

Signature of the Tenderer :

Name of the authorized signatory :

Designation :

Firm's address stamp :

Mobile Number:

Date:

Place: